

AAPE UK ACTION PLAN 2019-20

Version 24.1.2020

Item	Activity	Actions	Lead	Timescale	Progress/ Key outputs
17.1	Widening AAPE UK's involvement across four countries of UK with associated organisations where our influence might be beneficial	<ul style="list-style-type: none"> • Participation in Health Education England (HEE) Advanced Clinical Practice Steering Group • Participation in HEE Advanced Clinical Practice Toolkit development including ACP Apprenticeship information • Participation in HEE Advanced Clinical Practice Operational Working Group • Participation in HEE Academy of Advancing Practice Education Group • Link to Scottish advanced practice policy and Academy developments • Link to Welsh advanced practice developments 	<p>Katrina Maclaine from January 2020 (Previously Ruth Pearce)</p> <p>Katrina Maclaine & Ruth Pearce</p> <p>Annabella Gloster from January 2020 (Previously Katrina Maclaine)</p> <p>Katrina Maclaine</p> <p>Evelyn McElhinney/Colette Hendersen</p> <p>Anna Jones</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>RP updated Apprenticeship section. KM added Transition section.</p>

		<ul style="list-style-type: none"> • Link to Northern Ireland advanced practice developments • Promote and represent AAPE UK in HEE commissioned Council of Deans Health Advanced Clinical Practice Steering Group and associated activities • Participation in HEE Advanced Clinical Practice Consultant work • Develop Surgical Practitioner education curriculum for HEE/Royal College of Surgeons • Participate in development of HEE Advanced Practice Older people curriculum • Participate in development of Skills for Health RCGP General Practice Nursing Advanced Practice standards • Participate in development of HEE Paediatric Advanced Clinical Practice standards 	<p>Donna McConnell</p> <p>Katrina Maclaine Helen Rushforth</p> <p>Chris Inman</p> <p>Annabella Gloster & Ruth Pearce</p> <p>Helen Orton</p> <p>Katrina Maclaine</p> <p>Helen Rushforth</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Started Sept 2018 – ongoing</p> <p>End of 2018 – being finalised Spring 2020</p> <p>? finalised</p> <p>From March 2019 – Summer 2019</p> <p>From March 2019</p>	<p>Finished – Published Jan 2020</p>
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17.2	Promote International Affiliate membership	<ul style="list-style-type: none"> To existing international education contacts Through ICN INP/APN network and Policy Sub group specifically Plan AAPE UK representation for ICN INP/APN conference, Halifax, Nova Scotia, Canada 30th August – 2nd Sept 2020 	<p>Committee</p> <p>Annabella Gloster (Practice Subgroup) & Anna Neary (Health Policy Subgroup)</p> <p>Committee</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Submit requests for scholarships by July 2020 meeting</p>	
17.3	Facilitate cross-course dialogue and sharing of best and innovative practice with members	<ul style="list-style-type: none"> Publish paper following successful RCN Education Conference presentation (2017) Develop survey related to use of OSCEs 	<p>Chris Inman & Annabella Gloster</p> <p>Chris Inman</p>	<p>By end of 2017, extended to by end of 2019</p> <p>By end of 2017, revised to end of 2018/2019, revised to end of 2019, revised to March 2020.</p>	Closed – paper no longer reflects current practice
17.4	To maintain and enhance AAPE UK website that is fit for purpose	<ul style="list-style-type: none"> Add four country updates on a quarterly basis Add items as appropriate 	<p>Katrina/Donna/Anna J/Evelyn</p> <p>Anna Jones</p>	<p>October, January, April, July</p> <p>Regularly</p>	

		<ul style="list-style-type: none"> • Commission development of a Members only area for the website • Set up regular support package from website team • Develop Committee only area for website to facilitate communication 	Katrina Maclaine Katrina Maclaine Katrina Maclaine	To launch at March 2020 conference Establish model from February 2020 To request quote January 2020	
17.6	Promote AAPE UK to Allied Health Professionals to increase representation in membership and wider engagement	<ul style="list-style-type: none"> • Survey AHP's within UK following literature review • Promote AAPE UK to AHP postgraduate educators Health Care Professions Education Leads (HCPEL) • Repeat Survey AAPE UK members for number and range of AHPs and Pharmacists undertaking ACP courses and trends 	Helen Orton Katrina Maclaine Katrina Maclaine	During 2018/2019, revised to end of 2020 Ongoing August 2020	Subsequent to Sally Gosling leaving CSP have connected with new Chair. To contribute to their meetings as appropriate.

		<ul style="list-style-type: none"> Promote AAPE UK to profession-specific Advanced Practice programmes 	All committee	<p>Kerry Mills article for Radiographers February 2020</p> <p>Email to members February 2020</p>	
17.7	Enhance social media presence	<ul style="list-style-type: none"> Tweet regularly from or linking to @AAPEUK and use AAPE Facebook page 	Evelyne McElhinney/ Committee	Ongoing	
17.8	To maintain relationship with sponsors (Hallam Medical)	<ul style="list-style-type: none"> Liaise with Hallam Medical to keep them updated on AAPE UK activities 	Chair (Katrina Maclaine)	Ongoing	
17.9	Deliver successful annual conference	<ul style="list-style-type: none"> Next conference University of Ulster, Northern Ireland on Friday 20th March 2020 	Donna McConnell (Host)	Save the date flyer to go out by end of August 2019 and programme out by Dec 2020	
17.10	Participate in Advanced Clinical Practitioner Higher Apprenticeship implementation	<ul style="list-style-type: none"> Support AAPE UK membership in England to understand and effectively implement the ACP Higher Apprenticeship Provide End Point Assessment workshops for members 	<p>Ruth Pearce</p> <p>Hilary Walsgrove</p>	Ongoing	End Point Assessment event, hosted by Univ Bournemouth,

					October 2019. Next planned at LSBU for Jan 2020. Events to continue.
17.12	Promote Advanced Practice week annually	<ul style="list-style-type: none"> 10th to 16th November 2019 week <p>For 8th – 14th November 2020</p> <ul style="list-style-type: none"> Update flyer with new picture etc Publicise week at all opportunities Add events to AAPE UK website 	<p>Annabella Gloster (Lead) and committee</p> <p>Annabella Gloster</p> <p>All</p> <p>Anna J</p>	<p>By 16th November 2019</p> <p>By March 2020</p> <p>Up to November 2020</p> <p>Up to November 2020</p>	<p>COMPLETED</p> <p>COMPLETED</p>
17.14	HEE project work: PROJECT 1 Masterclasses for educators in specified areas PROJECT 2 Supporting implementation of framework and academy etc	<ul style="list-style-type: none"> Undertake planned activities to meet HEE objectives during 19/20, with quarterly reporting 	<p>Hilary Walsgrove as overall lead with designated activities by committee</p>	<p>From March 2019 – April 2020.</p>	<p>PROJECT 1: Master classes delivered on Person Centred Care. Next one planned for 21st February 2020 on Public Health, Mental Health and Leadership.</p>

		<ul style="list-style-type: none"> Request extension to time frame to deliver projects 	Hilary Walsgrove	February 2020	Propose to hold another event in May 2020 on CPPD NHS Digital and Research (NHIR).
17.16	Transition process for Chair position	<ul style="list-style-type: none"> Consider proposal for transition and if agreed implement – Deputy Chair to replace Chair at next AGM. Deputy Chair to be identified prior to this with intention that they should replace the Chair at the end of their 2 year tenure. New Deputy Chair to be identified 	Committee	July 2019 meeting	AGREED. Annabella Gloster to become next Chair in March 2020 at AGM
			Committee	January 2020 meeting	Kathy Haigh to take up this position from March 2020.
17.17	Election 2020	<ul style="list-style-type: none"> Share biographies for candidates prior to AGM Voting via email 	Kathy Haigh	In run up to conference with results announced at Conference.	

17.18	Achieve a sustained increase in membership to AAPE UK beyond current average of 50 education providers	<ul style="list-style-type: none"> • Give existing members a free year of membership to free up capacity for targeting non-members. • Promote AAPE UK to non members • Opportunistically • Letter to all advanced practice course providers currently not in membership 	<p>Katrina Maclaine</p> <p>All committee Hilary Walsgrove and Anna Neary</p>	<p>Send email March 2020</p> <p>Ongoing April 2020</p>	
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